



Meeting Minutes for the 5th Organizing Committee Meeting for 19-20 Student Union Merak

Date: 10 Feb 2020

Time: 20:30-21:55

Venue: Online(Skype)

	Name	Position
Present:	Chloe Ho	President
	Gigi Lam	Vice President (Internal)
	Eric Yip	Vice President (External)
	Anthea Chui	Treasurer
	Gina Lee	Publication
	Kelly Or	Publicity
	Joey Ng	Welfare
	Ken Yu	Secretary

Absent with apology: Nil

1. Opening exercise

1.1. Meeting called to order

President Chloe Ho called the meeting to order at 20:30

1.2. Recognition of guests

N/A

2. Establishment of voting strength

The total voting strength is the total number of present committees and officers in attendance. The simple majority can be met if there is more than half of the total number of attendance agreed. The two-third majority can be met if there is two-third of the total number of attendance agreed.

3. Adoption of last minute

Adopted

4. Adoption of agenda

Adopted

5. Discussion

5.1 Evaluation on activities held during first school term

Most executive members are satisfied with the events held. Publication Executive Member Gina Lee said that most of the content for Luxure have not been checked by the Vice Principal. President Chloe Ho suggested making only one Luxure for this year with more content in the school newspaper if the first issue cannot be published on time. All agreed

5.2 Evaluation on communication between executive committee members and sub-committee



members

Most executive members stated that they have maintained a wholesome and good relationship between executive members and sub-committee members. Kelly Or stated that 2 of her sub-committee members are not too willingly to do their work while the others maintained a good relationship with her.

5.3 Final confirmation on activities and events in the second school term

For internal events, Internal Vice President Gigi Lam concluded that 3on3 Basketball Contest will be postponed until further notice. The Detective Games will be held with no changes in detail.

For external events, External Vice President Eric Yip concluded that Joint School Ball Games, Joint School City Tracing and the Joint School Transfer Programme will be cancelled. Singing Contest Final Day will be postponed until further notice.

For Luxure, Publication Executive Committee Gina Lee concluded that the Call for Papers will be postponed until further notice.

For welfare events, Welfare Executive Committee Joey Ng concluded that the Stationery Selling will be postponed until further notice.

5.4 Suggestions on the constitution of the Student Union

President Chloe Ho focused on the 19th and 21st Rule in the constitution. The rule has been founded weird for all of us as the secretary needed to do video making and photo taking. Secretary Ken Yu suggested adding a Promotional Executive Committee for digital media promotion for Student Union events with sub-committees helping. The secretary will not be having a sub-committee group and will be assisting all parts of the Student Union while help tidying up agenda, minutes and the social media pages of the Student Union. All agreed.

President Chloe Ho also focused on the 20th Rule in the constitution. She said that 8 meetings might be too much as most cabinets in the previous year cannot meet the target. Internal Vice President Gigi Lam suggested decreasing the number of meetings from 8 to 5. All agreed.

President Chloe Ho lastly looked at the 22nd Rule in the constitution. She questioned for the effectiveness and the urgency for having a vote for the substitution for a role when an executive member left the job after 1 March. She suggested let other current executive members in the cabinet substitute the executive member's job if he or she left. All agreed.

6. Any other business

President Chloe Ho had asked for ideas of posts that we can make during the school suspension. She suggested referencing posts on social medias for inspirations. Kelly Or said that she is able to take part of the job with the help of her sub-committee group. All agreed.

7. Remarks by President

Nil

8. Date, time and place of next meeting



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The date, time and place of the next meeting will be discussed later.

9. Adjournment

President Chloe Ho announced that the meeting was adjourned on 10 Feb 2020 at 21:55.

Yu Chun Hei
Secretary
14 Feb 2020