



華英中學  
Wa Ying College



# Student Union

## 2<sup>nd</sup> Half-Year

### Plan



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## Half-Year Activities

Month	Activities
April	Sticker Design Competition
May	Wa Check
June	Stationary Ordering
July	Internal Singing Contest
	Detective Game



# Sticker Design Competition

## I. Aims

- To provide a platform for students to show their talent of designing
- To create a time for the form six students to relax from the school suspension period

## II. Details

- Date: 13th April, 2020 - 27th April, 2020
- Theme: Daily life of students, Daily life of fighting the virus
- Platform: Submission through email
- Prize: a pack of masks (the first and second place winner of each theme)

## III. Promotion

### Before the events

- Posters will be completed by 26/10

### After the events

- Selected stickers pack will be shared through Instagram

## IV. Budget and estimated expenditure

<u>Items</u>	<u>Quantity</u>	<u>Price(HKD)</u>		<u>Income</u>	<u>Expenditure</u>	<u>Balance</u>
masks	4	\$100			\$400	-\$400
<b>Total</b>						<b>-\$400</b>

## V. Contingency plan

If our activities cannot be held because of the unforeseeable situations such as severe weather conditions or other situations, including typhoons or an outbreak of flu, our activities will be cancelled or to redraft a new date.



# Wa Check

## I. Aims

- To create a time for the form six students to relax from the school suspension period
- To strengthen the sense of belonging of students in Waying by asking questions related to the school

## II. Details

2.1 Date: 7th May, 2020 - 13th May, 2020

2.2 Time: 14:00-16:00 each day

2.3 Platform: Instagram

2.4 Prizes: a Mildliner highlighter or a Sarasa pen (20% of participants randomly)

## III. Promotion

### Before the events

- Posters will be completed by 6<sup>th</sup>May,2020

### After the events

- Instagram story will be poster the day after the events to inform the answer and number of prizes distributed

## IV. Budget and estimated expenditure

<u>Items</u>	<u>Quantity</u>	<u>Price(HKD)</u>		<u>Income</u>	<u>Expenditure</u>	<u>Balance</u>
Mildliner highlighter	50	\$5.00			\$250	-\$250
Sarasa pen	50	\$4.90			\$245	-\$245
<b>Total</b>						<b>-\$495</b>

## V. Contingency plan

If our activities cannot be held because of the unforeseeable situations such as severe weather conditions or other situations, including typhoons or an outbreak of flu, our activities will be cancelled or to redraft a new date.



# Stationery Ordering

## I. Aims

- To promote welfare among students
- To allow students to purchase stationery at an affordable price

## II. Details of the event

2.1 Date of application: 2<sup>nd</sup> June, 2020 to 6<sup>th</sup> June, 2020

2.2 Date of payment: 8<sup>th</sup> June, 2020 - 10<sup>th</sup> June, 2020 (Recess and lunch period)

2.3 Packing and deliver dates : 15<sup>th</sup>-17<sup>th</sup> May, 2020 (provisional)

2.4 Ordering arrangement: Google form through email

2.5 Stationery company: 華新洋紙文具公司

2.6 Types of stationery:

- Ball pen
- Ball pen refill
- Gel pen
- Gel pen refill,
- Lead pen/pencil/pencil lead,
- Highlight pen,
- Correction tape/eraser,
- Other

## III. Promotion

- Posters will be completed by 29<sup>th</sup> May, 2020
- All stationery orders and helpers list must be completed by all schools by 7<sup>th</sup> May, 2020

## IV. Budget and estimated expenditure

<u>Items</u>	<u>Quantity</u>	<u>Price(HKD)</u>		<u>Income</u>	<u>Expenditure</u>	<u>Balance</u>
Coloured Posters	15	\$1			-\$15	-\$15
Stationery(Total)	1	\$4000		\$4000	\$4000	\$0
<b>Total</b>						<b>-\$15</b>

## V. Contingency plan

Student Union and the Welfare Affairs Committees will have the right on making the final decision if there is arguments.



# Internal Singing Contest

## I. Aims

- Provide a platform for students to show talent in singing.
- Introduce students with extracurricular activities that falls outside the realm of normal curriculum of academic education.
- Enhance students' cohesion towards the school and peers.

## II. Details of the event

### 2.1 Date:

- Heats: 22/11/2018 and 23/11/2018
- Final: to be confirmed

### 2.2 Time: 16:00-18:30

### 2.3 Venue: School hall

## III. Students Voting Procedure

- A voting box will be set up in the main entrance under the supervision of at least two sub-committees.
- The name lists of all classes will be prepared to record the voting of students.
- Students are only allowed to vote once, in which they can cast vote to three contestants on each vote.
- Voting sheets will be put into the voting box after they have marked their name on the name list. However, their name should not be written on their voting sheet.

## IV. Materials needed

- Score sheets
- Voting sheets
- Rundown Posters
- Certificates for winners
- Desk bells





## V. Promotion

### Before events

- Poster will be posted on instagram and boards one to two weeks before the events
- Promotion stickers will be stuck on the drinks
- A sing con backdrop (neon light) will be made

### After events

- Photos will be taken at the competition and post on Instagram after the contest.

## VI. Budget and estimated expenditure

<u>Items</u>	<u>Quantity</u>	<u>Price(HKD)</u>		<u>Income</u>	<u>Expenditure</u>	<u>Balance</u>
<b>Total</b>						<b>-\$100</b>

## VII. Contingency plan

If our activities cannot be held because of the unforeseeable situations such as severe weather conditions or other situations, including typhoons or an outbreak of flu, our activities will be cancelled or to redraft a new date.



# Detective Game

## I. Aims

- To promote the importance of teamwork
- To create a time for students to relax from the pressure of study

## II. Details of the event

2.1 Date: mid of July (To be confirmed)

2.2 Time: 1:00-5:00 (To be confirmed)

2.3 Venue: Hall, classroom of 2-3/F

## III. Promotion

### Before the event

- Poster will be posted on instagram and boards one to two weeks before the events

### After the event

- A review video will be posted on Instagram 1 weeks after the events

## IV. Budget and estimated expenditure

<u>Items</u>	<u>Quantity</u>	<u>Price(HKD)</u>		<u>Income</u>	<u>Expenditure</u>	<u>Balance</u>
Game Materials	1	\$100			\$100	-\$100
Prizes(snacks)	7	\$25			\$175	-\$175
<b>Total</b>						<b>-\$275</b>

## V. Contingency plan

If our activities cannot be held because of the unforeseeable situations such as severe weather conditions or other situations, including typhoons or an outbreak of flu, our activities will be cancelled or to redraft a new date.



## Organizing Committee

Name	Post	Details	Email
Chloe Ho	President	5A (31)	s15039_hokawingchloe@waying.edu.hk
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華英中學  
Wa Ying College



Proposed by,

Students Union Organising Committee

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Chloe Ho  
President

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Gigi Lam  
Vice Internal President

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Eric Yip  
Vice External President

Confirmed by,

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Mr. Lai Chor Yin  
Advisor

Approved by,

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Dr. Wun Chi Wa  
Principal of Wa Ying College